

School Meals Scrutiny Review - Suggested Review Methodology & Timetable

Area of Inquiry	Visits / Meetings	Suggest Method
<p>1. To consider how the Local Authority working with partners can encourage those parents/carers who are entitled to register and claim for free school meals for their children.</p> <p>2. To investigate why those entitled parents/carers do not register and claim for free school meals.</p>	Meeting 1	<ul style="list-style-type: none"> • look at current free school meal application process and consider possible improvements by comparing the current process to those LA's where 100% of eligible parents/carers apply. • meet with parent/carers representative groups (Citizens Advice?) to look at barriers and reasons for not registering and claiming.
	Meeting 2	<ul style="list-style-type: none"> • meet with representatives of ISS (Education) catering contractors to consider options/solutions to non-take up of school meals from pupils who are entitled and whose parents/carers have registered. To explore reasons for relatively small increase in take-up of school meals across all York schools. • invite a representative from a York school where free meal take up is low. To explore reasons and options/solutions for improvement.
<p>3. To investigate the reasons why significant numbers of entitled pupils whose parents/carers have registered and claimed do not take up the offer of a free school meal.</p>		

		<ul style="list-style-type: none"> • Meet youth council representatives to look at reasons for low free school meal take-up from the young person's perspective.
iv) To look at the effectiveness of cashless school meals and their impact on school meal take-up	School visit	To visit a school which has installed a cashless payment system to look at the impact and improvements. To meet with pupils, school staff and catering staff..
	Meeting 3	To consider a draft final report containing findings from all the information gathered and draft recommendations